

## **Summerhill Admissions policy**

### **Introduction**

Summerhill International School provides a holistic educational experience to the international and local community in Tokyo. We welcome children of all nationalities whose families are committed to an international curriculum in English.

Summerhill International School is committed to ensuring an inclusive and equal educational opportunity. Admission may be denied if it is not in the best interest of the child and/or when we believe that the school is unable to serve the specific learning or behavioral needs of the child. The school reserves the right to deny admission to a family whose educational expectations are not in line with Summerhill's.

### **Eligibility**

English is the language of instruction at Summerhill International School. In the early years, immersion in the English language curriculum is usually sufficient for children to develop proficient English language skills. On this basis, the children at Summerhill International school may be admitted regardless of their English language proficiency.

### **Children with special rights**

Summerhill International school believes in inclusive education and strives to accommodate students with diverse learning needs to achieve their highest potential while celebrating their unique learning strengths and needs. Admissions decisions are made by the director after assessing the needs of the child and the capability of Summerhill to provide an experience that supports those needs based on parent interviews and professional recommendations. If it is determined that Summerhill is unable to accommodate a child's special needs, assistance and support will be given to direct parents to alternative options. Should significant social/emotional/behavioral issues or learning differences become apparent following enrollment in the school, we reserve the right to review a student's progress and determine the appropriateness of his/her continued enrollment in the school within the context of our resources and capabilities and in consideration of the overall classroom environment. This review will include close consultation with parents and may also involve requiring parents to obtain external assessments. If it is determined that we are unable to accommodate a student's special needs, or if parents are unwilling to obtain requested external assessments, the student will not be able to continue enrollment at Summerhill.

### **Children of Japanese Nationals**

Children whose parents are both Japanese nationals may be admitted if there is space, provided at least one parent can communicate with the school in English. Preference may be given to a child that has been educated in other accredited international schools or non-Japanese schools from overseas. Parents should understand that Summerhill is not an English language school but a school offering an international education in English. Admissions to classes may also be subject to our class balance of genders and nationalities.

### **Parent communication**

As English is the language of instruction at Summerhill, it is also the primary language for communicating with parents. It is necessary that at least one parent or guardian is able to communicate comfortably with the school in English.

### **Application process**

1. Inquiry / school tour and interview (parents)
2. Application forms and documents
3. Registration fee

### **Inquiry**

Families interested in Summerhill participate in a school tour and interview with the Director in order to understand the philosophy & the particulars of our school. When a family decides they would like to join, the application is submitted and reviewed. Once accepted, the family is invoiced and once that is paid, the spot is secured.

### **Application forms and documents**

All applicants must submit the following:

- Application for admission
- Weekly attendance form
- Medical form

### **Age of applicants**

The cut off date for age placements by August 31 in the academic year of entry is as follows:

**Sunrise-** Children may enter our Sunrise class anytime during the year after they turn fifteen months and can walk independently.

**Sunset-** 2 years old

**Halfmoon-** 3 years old

**Fullmoon-** 4 years old

**Star-** 5 years old

### **Registration Fee**

The school registration fee is 250,000 yen per child. This amount is to be paid on acceptance to the school and includes child insurance. The fee is one-time and non-refundable.

### **Appointments for school tours**

- All applicants within the Tokyo area are required to have a personal tour and interview prior to acceptance. Applicants from overseas schools are asked to come in for a school tour once they arrive in Tokyo, but acceptance can be given prior to this.

**Conditional acceptances**

Summerhill students come from a wide variety of educational backgrounds, including international and national school systems from around the world, and a complex range of circumstances. In some circumstances, determined by the Director, Summerhill may offer conditional acceptances outlining a time frame and clear and precise conditions upon which the applicant has been accepted. The Director will follow up with the conditional acceptance to determine if the applicant has met the conditions of acceptance such that the applicant's acceptance becomes a regular acceptance. In the event that the conditions of acceptance have not been met, the Director will determine the next steps.

**Application timeline and wait lists**

Summerhill International school accepts applicants throughout the year. When the number of eligible candidates exceeds the number of spaces for a particular class the applicant may be placed on a waiting list until space becomes available.

**Decisions and notifications**

Admissions decisions are made by the Director. When the admission decision is available parents will be notified by email.

**Confirmation of offer and enrollment**

Upon being accepted, parents are required to pay the school invoice in order to secure the space for their child. These commitments must be made on a timely basis so that we may ensure that places are held for accepted applicants who indeed wish to enroll. Should payment be delinquent the space may be offered to a child on the waiting list.

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